



SelectUSA ShoApp Guide



Download the ShoApp

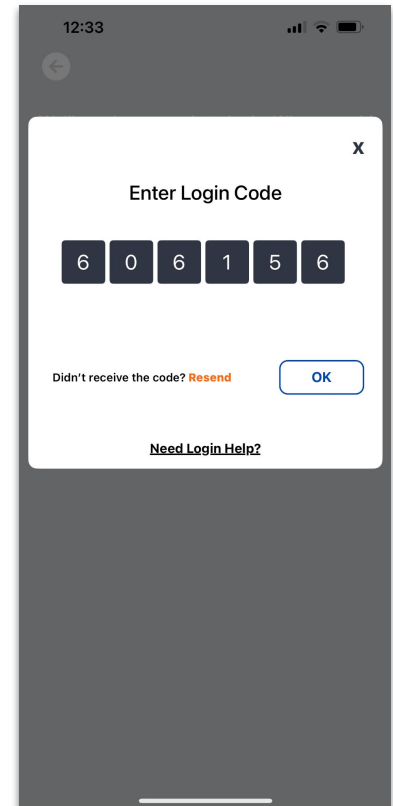
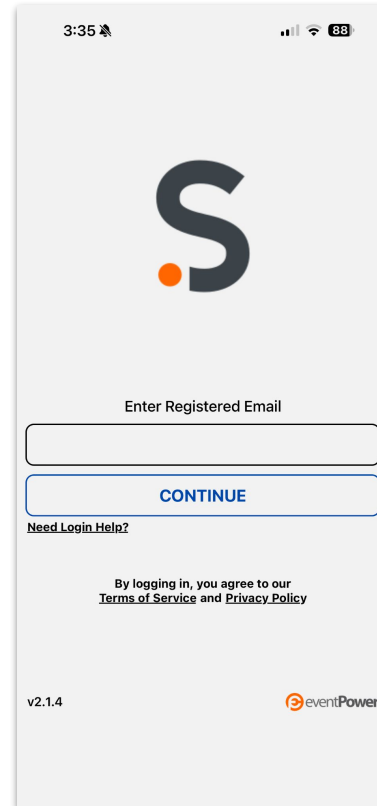
- Download the SelectUSA ShoApp from either the Apple App Store, or from the Google Play Store.
- Search for “ShoApp” and look for the icon shown to the right.
- [Click Here](#) or enter the URL below to access ShoApp from your browser.



https://tools.eventpower.com/event_app/user/login/26SUSA

Login to the ShoApp

- Enter the email address you registered with.
- Look in your email for a login code.
- Enter the code in your ShoApp and you will be logged in.

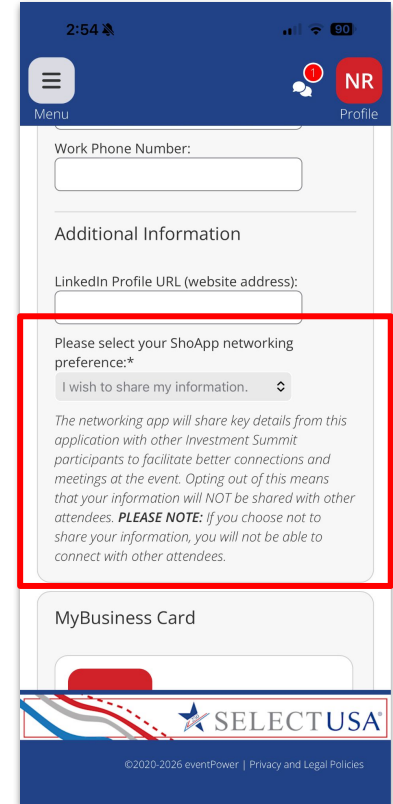
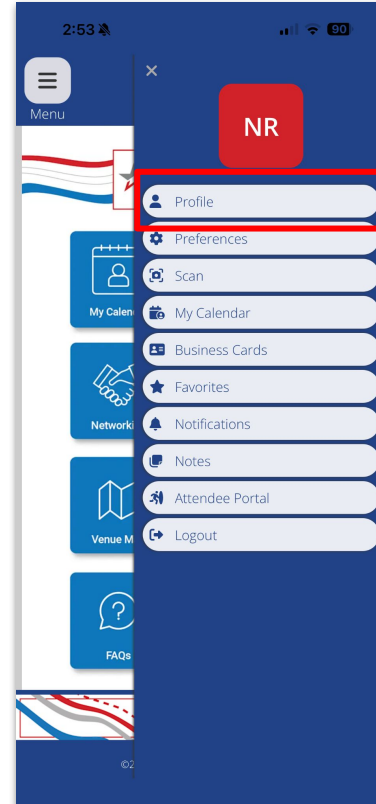


Note: Only approved and paid participants will have access to login to the SelectUSA ShoApp.

Update Your Profile

- Click your initials or headshot in the upper right corner of the app.
- Select the Profile tab.
- Upload a professional headshot.
- Review your personal information.
- Select “I wish to share my information” to enable networking capabilities.

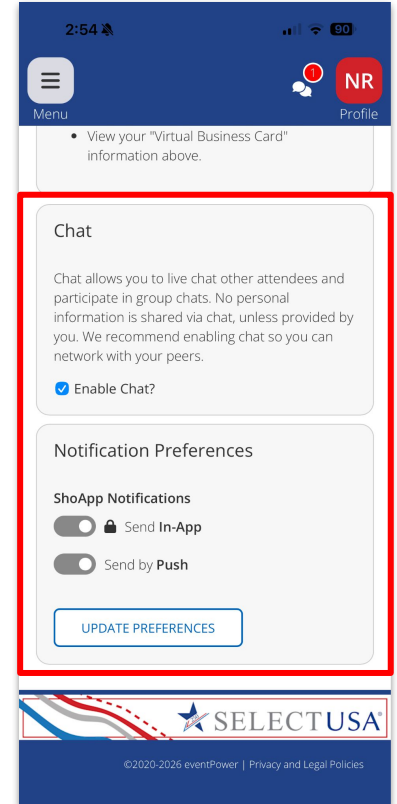
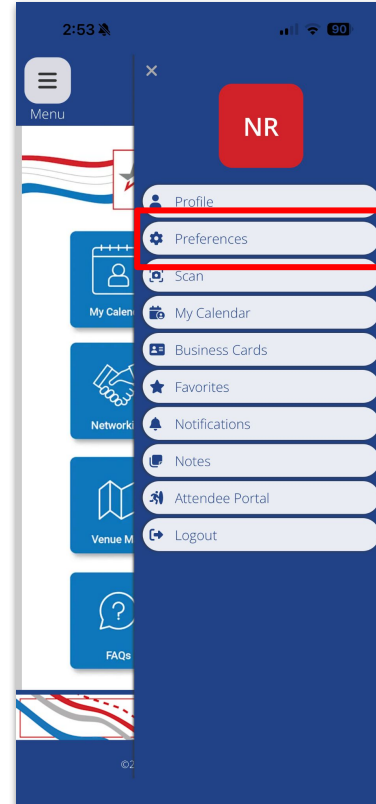
Note: Leaving any of these fields incomplete will limit your networking opportunities.



Update Your Preferences

- Click your initials or headshot in the upper right corner of the app.
- Select the Preferences tab.
- Ensure you opt in to chat and receiving push notifications.

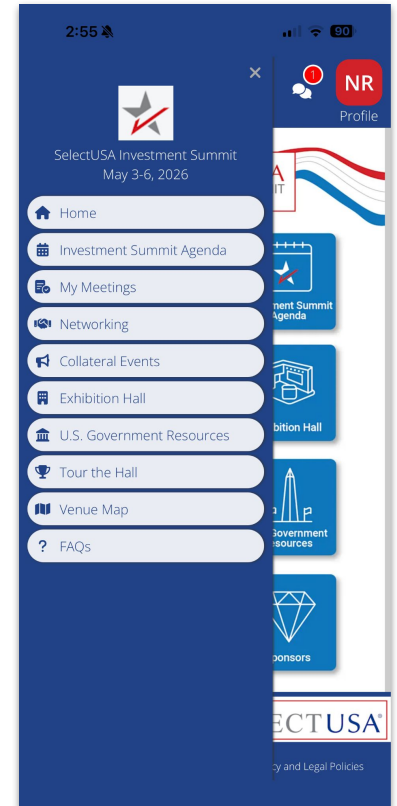
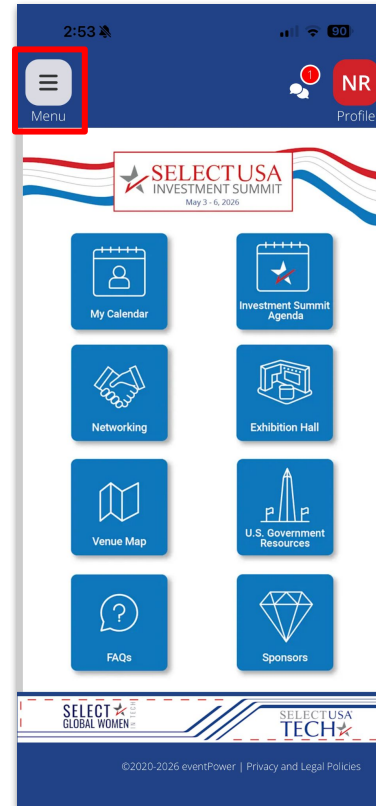
Note: Leaving any of these fields incomplete will limit your networking opportunities.



Utilize the Navigation Menu

- To access the Navigation Menu, click the hamburger icon in the upper left corner.
- Click on any available tab to view its respective content.

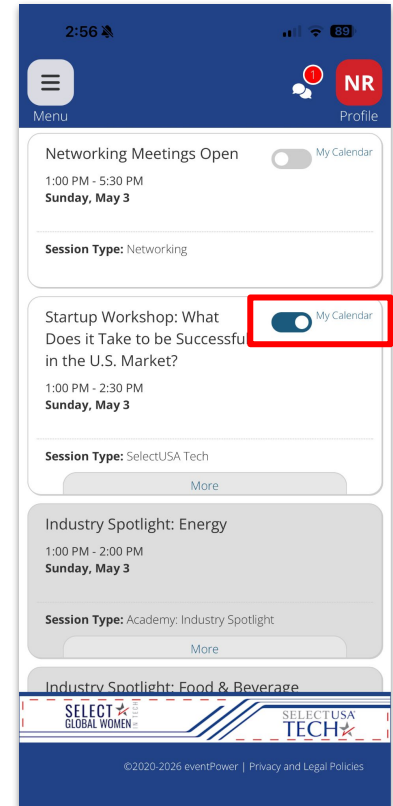
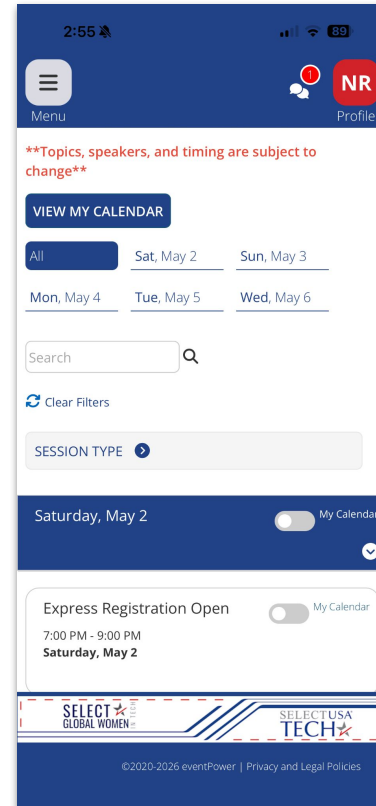
Note: Tabs will vary when viewing the app on desktop vs on a mobile device.



View the Summit Agenda

- The Summit Agenda will update in real time.
- Use filters at the top to quickly search for sessions and events.
- Create a personalized agenda by clicking the "My Calendar" toggle on a session.
- Access your saved sessions from the "My Calendar" page in your profile.

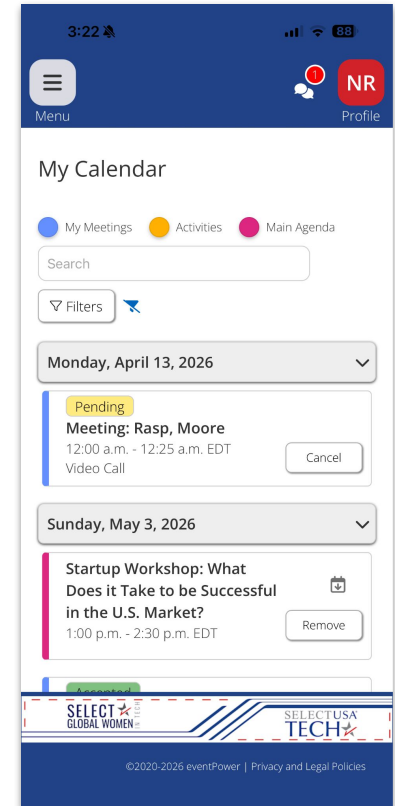
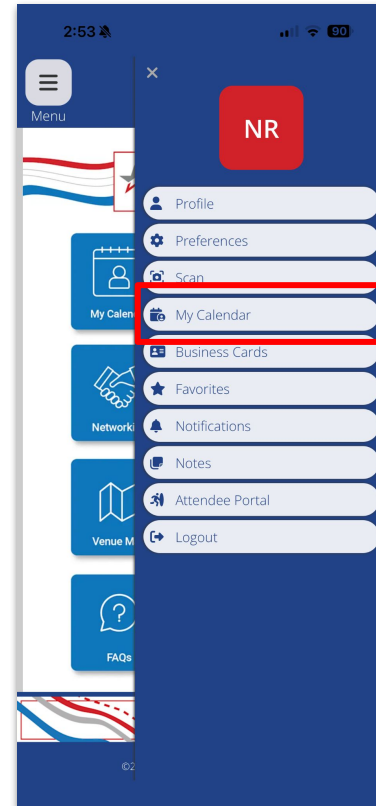
Note: Saving Plenary and Academy Sessions will prevent you from saving conflicting sessions to your personalized calendar.



Manage Your Personalized Calendar

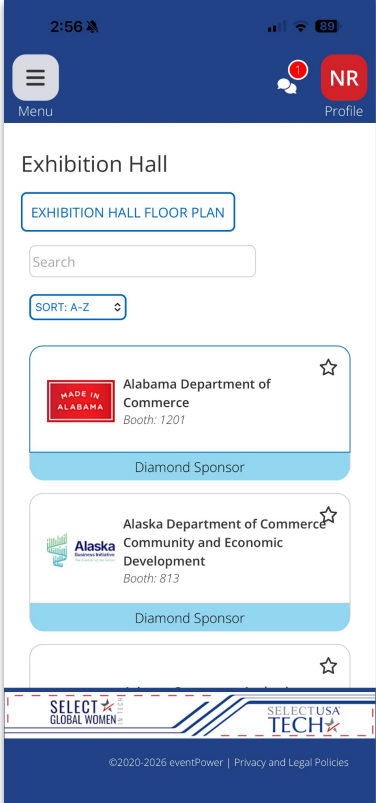
- Click your initials/headshot in the upper right corner of the app.
- Select the "My Calendar" tab.
- View a comprehensive list of all your saved sessions and scheduled meetings.
- Click on a session or a meeting to view and manage its details.

Note: Sessions can be exported to your personal calendar, but do not automatically update if there is a change. Meetings cannot be exported.



Exhibitor & Sponsor Listings

- Search through the Exhibition Hall exhibitor listing.
- Favorite, and click into an exhibitor's profile to view more information.
- View the Sponsors page for highlighted sponsor information.



Networking & Meeting Management

- Connect with other participants from the Networking tab
- Favorite, swap business cards, chat, and set up 1-on-1 meetings.
- Use the My Meetings tab to manage your availability, download your meetings, and view all upcoming meetings.

